



South African Qualification and Certification Committee for the Fire Industry

Reg. No.: 99/1937/08 a Section 21 Company

www.saqccfire.co.za

Postnet Suite #86 Private Bag X10020 Edenvale 1610

1st Floor ~ Helvetia House ~ Greenvale Road ~ Wilbart ~ Germiston

Tel: +27 -11 455 3157 Fax: 086 518 4374 - E-Mail: rosemary@saqccfire.co.za

MINUTES OF THE 21ST ANNUAL GENERAL MEETING OF THE *SOUTH AFRICAN QUALIFICATIONS & CERTIFICATION COMMITTEE - FIRE*

DATE: THURSDAY 16TH JULY 2020

TIME: 10AM

This meeting took place via Zoom.

| | | | |
|------------|-----------------------|-----------------------|----------------|
| PRESENT: | Duncan Boyes | Chairman | DGS13/0390 |
| | Matt Kielty | Treasurer | DGS13/0025 |
| | Lizl Davel | Chairperson-1475 | Atlas Fire |
| | John Caird | Vice Chairperson-1475 | 1036 |
| | Nichola Allan | Chairperson-D&GS | DGS12/0140 |
| | Clive Foord | Vice Chairperson-D&GS | DGS13/0241 |
| | Brett Birch | Treasurer | DGS13/0030 |
| | Sarah Clayton | | DGS17/0040 |
| | Keith Donaldson | | 12/134 |
| | Mlungisi Dube | | 14/131 |
| | Marthinus Kleyn | | DGS14/0229 |
| | Lokisane Molea | | 07/067 |
| | Nhlanhla Ndlovu | | 15/152 |
| | Kobus Nolan | | Sperosens |
| | Andy O'Hare | | DGS14/0142 |
| | W.S. Page | | 0141 |
| | Vairaag Panchoo | | DGS14/0055 |
| | Linky Pani | | Safe Lifestyle |
| | Ivan Radmore | | 0414 |
| | Arno Spangenburg | | DGS12/0055 |
| | Charles Thlongo | | DGS13/0503 |
| | Hanlie Truter | | DGS14/0141 |
| | Belinda van der Merwe | | 15/126 |
| | Johannes Visagie | | Sperosens |
| | Freddie Visser | | 20/048 |
| | Jaco Visser | | 20/047 |
| GUESTS: | Rosemary Cowan | General Manager | SAQCC Fire |
| | Bridgitte Kriel | Auditor | BJP |
| APOLOGIES: | Tom Dreyer | Vice Chairman | |
| | Ian Gouws | Treasurer - 1475 | 3084 |
| | Ben Badenhorst | 1475 Comittee | 15/014 |
| | Vaughan Cameron-Gunn | D&GS Comittee | DGS12/0111 |
| | John du Plessis | D&GS Comittee | DGS13/0026 |

Directors: D. Boyes (Chairman); T. Dreyer (Vice Chairman); M. Kielty (Treasurer);

L. Davel (1475 Chairperson); N. Allan (D&GS Chairperson);

General Manager: R. Cowan

In addition to above, there were an additional 188 proxies. List available if required.

The General Manager advised that there was currently a total of 2 975 persons eligible to vote – with a quorum of 5% being 148. 191 proxies had been received and this together with those present constituted more than a quorum so the meeting could proceed.



- 1) WELCOME & APOLOGIES: The Chairman welcomed all present to the meeting.
- 2) CONFIRMATION OF MINUTES OF AGM HELD ON THURSDAY 6TH JUNE 2019: These were confirmed as correct, proposed Matt Kielty and seconded Hanlie Truter
- 3) ANNUAL REPORTS OF THE CHAIRPERSONS
 - 1475
 - D & GS
 - EXECUTIVE COMMITTEE

These reports were given verbally, one with a power point presentation. These will be available on the website.

- 4) FINANCIAL REPORTS
 - Executive Committee

The compiled audited accounts for SAQCC Fire had been circulated to all in attendance. Mr Kielty as Treasurer introduced Ms Kriel from BJP Chartered Accountants who had conducted our audit this year. Ms Kriel confirmed this was an unqualified audit and gave a presentation on the relevant points including the “Going Concern Assessment” which centred on the impact of Covid19.

The financial reports were then approved by the meeting, proposed Nichola Allan and seconded Brett Birch.

A copy of the presentation will be on the website and copies of the audited accounts are available from the Administration office if required.

- 5) APPOINTMENT OF AUDITORS FOR 2020/21: Mr Kielty proposed the reappointment of BJP Chartered Accountants as auditors for the year 2020/21 and this was accepted unanimously by the meeting.
- 6) AMENDMENT TO THE MOI TO CLARIFY INTENT

Details of this had been circulated to all those present. This had been introduced by the Auditors who had proposed this Special Resolution. Ms Kriel gave an overview of why the auditors had proposed this change. Following discussion and questions raised by Mr Panchoo, it was agreed this be accepted. This was then accepted by the meeting when counting the proxies received and the raised hands of those attending which constituted more than the required 65% of attendees to pass a resolution.

7) CORRESPONDENCE/GENERAL: Nil

There being no further business, the meeting closed at 11.35

CHAIRMAN..... DATE

1. Chairpersons' Reports on the website
2. Presentation by Auditor on the website
3. Complete audited accounts available from the administration office
4. Special Resolution passed at the AGM to Section 5.1 of the MOI

