



South African Qualification and Certification Committee for the Fire Industry

Reg. No.: 99/1937/08 a Section 21 Company

www.saqccfire.co.za

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MINUTES OF THE 20TH ANNUAL GENERAL MEETING OF THE SOUTH AFRICAN QUALIFICATIONS & CERTIFICATION COMMITTEE - FIRE

DATE: THURSDAY 6TH JUNE 2019
TIME: 2.30PM
VENUE: SAQCC FIRE BOARDROOM
1ST FLOOR WEST ~ HELVETIA HOUSE

PRESENT:	Duncan Boyes	Chairman	DGS13/0390
	Tom Dreyer	Vice Chairman	0806
	Matt Kielty	Treasurer	DGS13/0025
	Lizl Davel	Chairperson-1475	Atlas Fire
	John Caird	Vice Chairperson-1475	1036
	Clive Foord	Acting Chairperson – D&GS	DGS13/0241
	Nichola Allan	Treasurer-D&GS	DGS12/0140
	Ben Badenhorst		15/014
	Brett Birch		DGS13/0030
	Vaughan Cameron-Gunn		DGS12/0111
	Nick Collins		DGS12/0114
	Alida du Toit		SACAS-18/001
	Meshak Gabeni		0498
	Ian Gouws		3084
	Pre Govender		0840/DGS13/0728
	Jim Grant		DGS13/0760
	Lucky Gumede		14/058
	Clinton Hodgson		DGS17/0029
	Ronel Liebenberg		BSI-19/001
	Andrew Machete		01/589
	William Morifi		Excellent Perceptions
	Kessie Naicker		0560
	Allan Nienaber		0781
	Andy O'Hare		DGS14/0142
	Sean Okhuysen		National Security & Fire
	Jackie Page Snr		Bayteck Fire
	Vairaag Panchoo		DGS16/0039
	Johan Pretorius		Safequip
	Ivan Radmore		0414
	Hanlie Truter		DGS14/0141
	Astrid Wright		01/335

Directors: D. Boyes (Chairman); T. Dreyer (Vice Chairman); M. Kielty (Treasurer);

L. Davel (1475 Chairperson); General Manager: R. Cowan

GUESTS:	Sebastian Budd	FS Systems	
	Rosemary Cowan	General Manager	SAQCC Fire
	Nico Postma	Auditor	
	Matlala Sathekge	Department of Labour	

APOLOGIES: As per the attendance register and 114 proxies received

The General Manager advised that there was currently a total of 2 754 persons eligible to vote – with a quorum of 5% being 138. 114 proxies had been received and this together with those present constituted more than a quorum so the meeting could proceed.

- 1) **WELCOME & APOLOGIES:** The Chairman welcomed all present to the meeting.
- 2) **CONFIRMATION OF MINUTES OF AGM HELD ON THURSDAY 7TH JUNE 2018:** These were confirmed as correct, subject to Mr Shane Nefdt being attended to the attendance list. Proposed Mr Gabeni and seconded Mr Dreyer

3) **ANNUAL REPORTS OF THE CHAIRPERSONS**

- 1475
- D & GS
- EXECUTIVE COMMITTEE

These reports were given as a power point presentation and are available on the website.

4) **FINANCIAL REPORTS**

- Executive Committee

The compiled audited accounts for SAQCC Fire were circulated to all in attendance. Mr Postma who was in attendance for BJ Priest expanded on these and confirmed it was an unqualified audit.

Mr Kielty thanked Mr Postma for his work and feedback during the year.

The financial reports were then approved by the meeting, proposed Mrs Wright and seconded Mr Dreyer.

Copies of the audited accounts available from the Administration office if required.

- 5) **APPOINTMENT OF AUDITORS FOR 2019/20:** Mr Kielty proposed the reappointment of BJ Priest as auditors for the year 2019/20 and this was accepted unanimously by the meeting.
- 6) **D&GS COMMITTEE ELECTION:** Mr Radmore had resigned as Chairman of this committee and Mr Foord, the current Vice Chairman had indicated he did not want to be Chairman therefore nominations had been made. Three nominations had been received as follows:

Nichola Allan
 Nick Collins
 Vairaag Panchoo

Mr Panchoo advised that he wished to withdraw his nomination.

Mr Boyes advised that he had written to all three nominees regarding as to what was expected as Chairperson of the committee. Both Mrs Allan and Mr Collins indicated their willingness to stand. A number of proxies had been received for each person – and following a show of hands from the D&GS persons present – Mrs Allan was elected as Chairperson of the D&GS committee. It was agreed that the position of Treasurer which she currently held – would be held over for the committee to decide at their next meeting to be held in August. Congratulations were offered to Mrs Allan on her appointment.

7) **CORRESPONDENCE/GENERAL:**

- 7.1 Mr Panchoo raised the question of the separate proxy form that had gone out with regard to the D&GS election. He advised that he had not received this as it appeared the notification had gone to the company. He requested that in future, any nominee be communicated with directly. Mr Boyes said this would be noted for future.

There being no further business, the meeting closed at 16.00

CHAIRMAN..... DATE

1. All Reports available as a Power Point presentation on the website www.saqccfire.co.za

